

Privacy Policy

We take your privacy seriously and always have.

We only collect data for the performance of our activities and providing you with a suitable service. We also collect the bare minimum in terms of information as detailed below.

Who we are:

Vaxandi Ltd is a business registered in England nr. 07478938. Located at 32 Queen's Terrace, Southampton, SO14 3BQ, United Kingdom.

We operate the www.winningtenders.eu website as well as www.vaxandi.eu

Our business purpose is the delivery of procurement support services and business development consultancy.

Dealing with your information:

Collection:

- We collect your personal information through a form that you fill in on our websites. This form collects your name, email address, phone number and business interests as specified by you. The legal basis for this processing is the performance of a contract between you and us and/or taking steps, at your request, to enter such a contract by enrolling for a free trial of our services.
- We collect your personal information through the usage of our website. The usage data may include your IP address, geographical location, browser type and version, operating system, referral source, length of visit, page views and website navigation and frequency of your visits. The source of the data is our Google Analytics tracking system. This data might be used to analyse our website and how we can improve our activities and our service provided. The legal basis for the processing would be legitimate interest.
- We collect your personal data through the business cards we exchange at events. The business cards contain information you would have deemed useful to include for a third party like us to know about. We would use the information on the card for future contacts as per the discussions on our services under legitimate interest.

Data storage:

- Business cards: temporarily in a paper version as far as business cards are concerned before being recycled / shredded once legitimate interest has elapsed.

- Customer Relationship Management: we use an online CRM for our day to day activities. The data is encrypted and stored in different location according to Insightly security <https://support.insight.ly/hc/en-us/articles/204669904-Data-security> and Hubspot.
- Our Financial software contains contract data and invoice information for the performance of the contracts and legal requirements.
- Our Support forum contains enquiries of potential and clients and data is also encrypted and kept in different locations: <https://www.freshworks.com/security/>
- Our Email box system: Outlook / Webmail / Gmail. Your emails to us and from us are stored on our computers at our offices + backed-up online encrypted and at multiple locations using the systems mentioned above as well as Dropbox.
- The online forms are stored on our server hosted in Europe and are accessible via password protected platforms. Winningtenders.eu is SSL registered.
- Mailing systems: Mailchimp / Mailrelay, We use these systems to email you information updates or our newsletter. The legal basis for your data usage here is consent for the newsletter and legitimate interest for information update on service delivery to you.

Data usage:

- Consent: applies to the newsletter.
- Legitimate interest: applies to contacts gathered through business cards, website analysis information.
- Performance of contract: applies to forms and service delivery through the search service and CRM.

Our vision:

We keep the bare minimum, usually just your email address, which can be enhanced at times by your name. If you are a paying client then we will also keep your full business address.

We use your information carefully and diligently and for the purpose specified.

We do not share your data with anybody unless it is a legal requirement that we do so.

You have the right at any time to ask for the data to be changed, reviewed or deleted.

If you want to contact us regarding your data, you can always write to us on support@winningtenders.eu or call +44 33 000 10 375

The person in charge of the business and data related questions: Toni Saraiva, CEO.

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